

Clinton Elementary PTA  
Executive Board Meeting Minutes  
June 13, 2018

**Present:**

Andrea Beck, Ann Bodnar, Jen Cudmore, Candice Davenport, Jonelle Delk, Joy Friedman, Bebe Greenberg, Liz Gordon, Annie Horcacitas, Polly Kelekis, Michael Mack, Kelly Mortimer, Jess Murphy, Margy Nolan, Renata O'Beirne, Ava Padmore, Mary Clair Sonneman, Delta Supulveda, Ambra Teague, Judy Tu, Norman Villatoro, Katy Walmsley, Kali Williams, Traci Zaretska

**Absent:**

Kimberly Bulkley, Jamie Ebright, Donna Herley, Anne Harding, Kathleen Hong, Maureen Jones  
Jeffrey Lehman, Paul Gaykowski

Kelly Mortimer moved and Jonelle Delk seconded the motion to open the meeting.

Jonelle Delk moved and Kelly Mortimer seconded the motion to approve the May 2018 meeting minutes.

Jessica Murphy welcomed the incoming board members to the meeting and the current and incoming board members in attendance introduced themselves.

**Jonelle Delk provided the Treasurer's Report**

Jonelle reported a balance of \$56,382.70. She noted that the PTA paid for Leader in Me for this year and next year during this fiscal year. Jonelle circulated the draft proposed budget for the 2018-2019 fiscal year. Board members should review and give feedback to Jonelle or Margy Nolan as soon as possible. An updated draft budget will be presented at the August board meeting. The final budget will be presented and voted on at the first general PTA meeting in the fall. Jonelle reminded everyone to get receipts in and noted that all checks must be cashed by June 25, 2018.

**Ann Bodnar provided the Principal's Report**

Principal Bodnar thanked the board for their service.

She shared that Camp Invention will hopefully be approved by the Board of Education at the next meeting on June 14<sup>th</sup>. Camp Invention will provide a camp experience for 40 students. Fliers will go home in backpacks the day after the Board of Education approves the program. Ms Cudmore will oversee Camp Invention. She needs

electronics and other donated items - look for a request on the Clinton Families Facebook page.

Principal Bodnar advised that an email on the district's allergy policy was sent to Clinton Families today. Foods sent in must have ingredient label. No home backed goods.

- Principal Bodnar was pleased to share the teacher assignments for the 2018-2019 school year:
  - Kindergarten: McGovern/Ortiz, Ross, Evans, Birardi
  - 1st: Henry/Gordon, Solas/Wasserman, Thompson, Hellthaler
  - 2<sup>nd</sup>: Shelffo; Cutrufello/Smith, Frascell, Pomares
  - 3rd: Kaplan/Cudmore, Froelich/Burniston, Zalinski/Soldiviero, Ceccacci, Greenberg
  - 4th: Levin, Scalfaro, Kessler-Slavin, Drechsel/Facto
  - 5th: Mack; Fleming/Leland, Wrembel, Abdelrohman/Muscarella
  - Helfrich - pullout
  - Multi-age - the 2 sections will be combined, will be hiring new teacher. Ms Frasier is going to MMS
  - Ms Jacobsen will be back in the fall
  - Ms Lachmund will be out on maternity leave in the fall, leave replacement will be hired later

**Michael Mack** provided the **Teacher's Report**:

Mr. Mack thanked the PTA for money provided for field trips

**Renata O'Bierne** provided the **Community Events Report**:

Renata reported everything is ready for Spring Fair

**Andrea Beck** and **Jess Murphy** (on behalf of **Maureen Jones**) provided the **Honorary Emeritus Report**:

Andrea reported that the Artist in Residence program with Spirit Tree this year was a big success. The theme of the installation was Freedom. The 4<sup>th</sup> grade students made papier mache figures of leaders through history and scripted a dinner party. Andrea is working with Principal Bodnar to determine where to house the figures after the installation is completed.

Jess shared that the School Supply kit ordering process is going well. The orders will be delivered directly to the classrooms. The deadline to order all will be delivered to classrooms in the fall. The deadline to order online is June 22<sup>nd</sup>.

**Liz Gordon** provided the **President Emeritus** Report:

Liz circulated the list of names, addresses for next year's board, asked those present to review for accuracy

**Kelly Mortimer** provided the **Public Relations** Report:

Kelly attended Elementary Presidents' Council on behalf of Jess and Ambra this month. Phishing scams were discussed, and PTA board members were asked to remain vigilante when receiving and reviewing emails from unknown sources. meeting due to Jess and Ambra conflicts. The board will review and consider not publishing board member email addresses on the school web site.

There will be 2 more weekly updates. Kelly shared that the topics for these reports include: To: dates for the summer Kindergarten playdates, first day of school information; camp invention; link to district calendar; amazon link; information regarding Stop and Shop fundraising program; Amy Howlett business; summer garden sign up; supply kits; reading lists and library programs; PTA membership form; information regarding when class assignments will be shared; links to grade specific Facebook; link to Leader in Me

**Jess Murphy** provided the **Fundraising** Report on behalf of **Jamie Ebright**:

A new school photographer/vendor has been secured for the 2018-2019 school photos.

**Traci Zaretska** provided the **Cultural Arts** Report:

Traci shared that the final assemblies went great

**Kali Fields Williams** provided the **Membership** Report:

We have 1 early enrollment member signed up for next year

**Ava Padamore** provided the **Special Ed Liaison** Report:

Ava shared that she is hoping to have an assembly that will target the Special Ed population next year. She may ask the board to assist with funding the event.

**Jess Murphy** provided the **Courier** Report on behalf of **Anne Harding**:

The last official Courier issue will come out in June

**Annie Horcacas** provided the **ELL Liaison** Report:

Annie reported that Ann Bodnar reached out to Seton Hall regarding translating the most commonly used flier forms

**Katy Walmsley, Mary Clair Sonneman, Judy Tu and Margy Nolan provided the Members at Large Reports:**

Katy - Rainbow pictures will be sold at Spring Fair

Mary Clair - Recycling is still being picked up with garbage. The Green Team's priorities for next year are heat mapping and recycling

Judy - Cards are stocked for Sunshine purposes

Margy - The spring art show went well

**Ambra Teague provided the Vice President's Report:**

Spring Events - there are so many, looking for ways to streamline, open to ideas. Perhaps Artist in Residence earlier? Would be hard with PARCC timing. Ann suggested combining the date of the Spring Fair and Field Day. It was noted that working parents would be upset to miss evening fair.

**Jess Murphy provided the President's Report**

Jess thanked the board for their service and reminded everyone to fill out event reports, which will make budgeting easier/more accurate. She will email the form around.

August 8 at 7:30 is the summer PTA Board meeting

August 4 Jess is hosting the PTA Board at her lake house

There was no Webmaster report.

Jonelle Delk moved to close the meeting and Kelly Mortimer seconded the motion. The meeting was closed at 8:45 p.m.

Respectfully submitted,

Kimberly Bulkley